



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-3

February 4, 1999

Gloria Simmons, Treasurer  
Friends of Corrine Brown  
3109 River Bend Court, D-102  
Laurel, MD 20724

Identification Number: C00272732

Reference: 30 Day Post-General Report (10/15/98-11/23/98)

Dear Ms. Simmons:

On January 12, 1999, you were notified that a review of the above-referenced report(s) raised questions as to specific contributions and/or expenditures, and the reporting of certain information required by the Federal Election Campaign Act.

Your January 31, 1999 response is incomplete because you have not provided all the requested information. For this response to be considered adequate, the following information is still required.

-Schedule B of your report discloses in-kind contributions to your committee. Please be advised that in addition to disclosing in-kind contributions as a Disbursement on Schedule B, the value of the in-kind contributions must be added to the contribution total in order to avoid deflating the cash-on-hand amount. 11 CFR §104.13(a)(2) Please amend your report by itemizing the in-kind contributions on Schedule A.

-On Schedule B of your report, you have itemized disbursements for which you have failed to include the address and purpose. Please amend your report to include the missing information. (11 CFR §104.3(b)(4))

-Commission Regulations define the term "purpose" to mean a brief statement or description of why a disbursement was made. Examples are "dinner expense", "media", "salary", "polling", "travel", "party fees",

Enclosure